

Street Level Cycles Bicycle Mechanic **Part time or Full time, Non-Exempt**

Waterside Workshops is seeking a part or full-time bicycle mechanic to work in our Street Level Cycles program.

Organizational Overview:

Waterside Workshops provides job-training, outdoor recreation, and wraparound holistic support for some of the Bay Area's most at-risk youth while offering services to the community including a bicycle shop and repair facility, a wooden boat building shop, bicycle and boat rentals, and a youth-run coffee shop. In our Street Level Cycles program, youth interns learn professional bike repair and customer service refurbishing used bicycles, which are redistributed back to the community as affordable, sustainable transportation.

Role Overview:

Street Level Cycles Bicycle Mechanic supports the operations of the bike shop by providing excellent customer service to members of the public and serves as a role model and instructor for youth staff and interns. Duties include: building bikes to sell in our retail shop, training youth interns in bicycle mechanics, processing incoming bike donations, assisting community members with bike repair in Open Shop, and providing sales and service in our retail shop. Must be able to work at least one weekend day per week. This position has the potential for advancement at Waterside Workshops. This position reports to the Street Level Cycles Program Director.

Essential Job Functions:

1) Youth job training:

- Teach professional bicycle mechanics to youth interns
- Teach important "soft skills" (timeliness, communication, teamwork, etc.)

2) Used bicycle recycling and reuse

- Build and refurbish bicycles for sale in our retail shop or for donation to youth and adults in need
- Process and organize incoming bicycle donations

3) Retail sales and service

- Deliver professional, accessible, and helpful customer service to a diverse customer base
- Assist customers with bicycle, bike part, and accessories sales
- Operate point of sale software and cash register
- Diagnose and estimate repair work needed on customer bikes
- Perform bicycle repair service

4) Community Open Shop

- Assist community members from all walks of life with bike repair during our weekend Open Shop

5) General Waterside Workshops

- Assist in the general operations of Waterside Workshops as needed
- Participate in youth outdoor activities and camping trips

Qualifications:

- Advanced bicycle mechanics
- Ability to lift up to 35 pounds
- Proficient with point of sale software and online ordering platforms
- Ability to work independently and collaboratively
- Is hard-working, flexible, and patient
- Passion for the mission of Waterside Workshops

Compensation:

Hourly pay range \$20-24 DOE. Full-time positions are eligible for generous benefits, including:

- Medical and Dental insurance
- 10 days of paid vacation (increases with length of tenure)
- 5 paid holidays, plus a paid holiday recess from 12/25–1/1
- 6 days of paid sick leave per year
- Discounts on new & used bikes and parts
- Casual dress codes

Conditions of Employment:

Waterside Workshops is an Equal Opportunity Employer committed to assembling a diverse and talented staff. In compliance with applicable laws and in furtherance of its commitment to fostering an environment that welcomes and embraces diversity, Waterside Workshops does not discriminate on the basis of race, color, creed, religion, national origin, sex, disability, age, veteran status, sexual orientation, gender identity or expression, or marital status. Candidates of color are strongly encouraged to apply.

How to Apply:

Email your resume, cover letter, and contact information for three references to admin@watersideworkshops.org.